Montcalm Community College

Carl D. Perkins Grant Cost Assistance Program – Spring 2018

The Carl D. Perkins Grant Cost Assistance Program is a *supplemental* program designed to help <u>targeted segments</u> of the student population who have a difficult time fully financing their studies. The program is federally funded and the resources are limited. The Perkins Grant can provide financial support for 2 areas: transportation and/or childcare. ***The application deadline for the spring 2018 semester is January 19, 2018.*** Final awards cannot be determined until after the semester drop period ends.

Certain conditions must be met to receive aid through the Perkins Grant:

- You must have completed a career assessment inventory and the results must be on file in Student Services. The options available are Career Cruising, Discover, Myers-Briggs Type Indicator, and Strong Interest Inventory.
- You must have completed assessment testing – ACCUPLACER, ACT, COMPASS, or SAT – in reading, writing, *and* math. Scores must be on file with Student Services.
- You must have met and discussed your career goals with an academic counselor/advisor.
- You must be in an eligible program of study (see next page).
- You must be enrolled at least half-time (fall and spring 6 or more credits; summer 3 or more credits).

Aid eligibility for the Perkins Grant depends on financial need, based on the FAFSA information. <u>If you are ineligible for financial aid, you are likely ineligible for aid through the Perkins Grant.</u>

Additionally, you must meet one or more of the following criteria:

- **Single Parent** – An individual who is unmarried or legally separated from spouse AND has either sole or joint custody of a minor child or children.
- **Single Pregnant Female** – An individual who is unmarried or legally separated from spouse and pregnant.
- **Displaced Homemaker** – An individual who, as an adult, has worked primarily without pay to care for the home and family and has diminished marketable skills and must, because of economic necessity, seek full-time work. Or, a homemaker who, because of divorce, separation, death, or disability of spouse, must prepare for paid employment.
- **Non-Traditional Job Trainee –** Male or female who wishes to seek employment in a job area that has not traditionally been considered a job area for their gender. Program participants who are members of this population group must declare a particular non-traditional occupational program.
- **Economically Disadvantaged –** Individual from an economically disadvantaged family. This applies to students eligible for a Pell Grant.
- **Individual with a Disability***
- **Limited English Proficiency***

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* This category must be verified by the Special Populations Counselor

The approved programs of study for the Perkins Grant are as follows:

1211	Accounting AAS	12128	FSU Business Administration Professional Track AAS
1620	Agricultural Operations AAS	1415	FSU Nursing Professional Track AAS
1600	Applied Horse Science AAS	1640	Fruit & Vegetable Crop Management AAS
1370	Apprenticeship Training Certificate	1373	Industrial Automation Maintenance AAS
1331	Automotive Technology AAS	1374	Industrial Automation Maintenance Certificate
1335	Automotive Technology Certificate	1332	Industrial Technology AAS
1471	Aviation Maintenance AAS	1237	Information Processing Assistant Certificate
12121	Business Administration / Entrepreneurship AAS	13501	Information Security AAS
12122	Business Administration / Management AAS	1384	Integrated Manufacturing Technology AAS
12123	Business Administration / Marketing AAS	1383	Integrated Manufacturing Technology Certificate
12124	Business Entrepreneurship AAS	1660	Landscape Management AAS
12125	Business Management AAS	1333	Machine Tool Operation Certificate
12127	Business Management Certificate	1414	Medical Assistant Certificate
12126	Business Marketing AAS	1238	Medical Office Administration AAS
1220	Business Information Systems AAS	1400	Nursing AAS
1361	Computer Information Technology Management AAS	1412	Nursing AAS
1362	Computer Networks & Systems AAS	1239	Office Administration AAS
1357	Computer Support Technology AAS	1615	Pre-Animal Health Technology AS
1356	Computer Support Certificate	1616	Pre-Animal Health Technology Certificate
1363	Computer Technology Certificate	1369B	Pre Apprentice Machinist Certificate
1266	Cosmetology Management AAS	1369D	Pre Apprentice Maintenance Mechanic Certificate
1261	Cosmetology Certificate	1369C	Pre Apprentice Tool & Die Maker/Designer Certificate
1255	Criminal Justice AAS	110N	Pre Nursing Certificate
1244	Criminal Justice / Corrections AAS	1618	Preveterinary Certificate
1247	Criminal Justice / Corrections Certificate	1372	Skilled Trades AAS
1248	Criminal Justice / General AAS	1342	Skilled Trades – Industrial Automation Maint. Certificate
1550	Digital Arts AAS	1343	Skilled Trades – Machinist Certificate
1560	Digital Arts Certificate	1344	Skilled Trades – Maintenance Mechanic Certificate
1250	Early Child Education AAS	1345	Skilled Trades – Tool & Die Maker / Designer Certificate
1249	Early Childhood Development AAS	1321	Technical Drafting Certificate
1251	Early Childhood Development Certificate	1322	Technical Drafting & Design AAS
1511	Education Paraprofessional AAS	1480	Truck Driver Entrepreneur Certificate
1352	Electronics Technology AAS	1570	Web Developer & Programming AAS
1351	Electronics Technology Certificate	1571	Web Developer & Programming Certificate
1323	Engineering Technology AAS	1336	Welding AAS
12104	Entrepreneurship Certificate	1334	Welding Technology Certificate

NOTE: Only classes that are a part of the approved program of study in which you are enrolled are eligible for funding through the Perkins Grant. Online courses are not eligible for transportation or childcare reimbursement.

Transportation costs are reimbursed at the rate of $0.40 per mile from home to class location. Extra trips to campus and other locations will not be reimbursed. Reimbursement, in the form of a fuel voucher, will be awarded dating back to the start of the semester with proper documentation. **Instructors must write in hours and sign Attendance Verification forms.** Students must submit the signed Attendance Verification Form to Student Services by specified deadlines so that mileage may be determined and approved for awarding of fuel vouchers. Due to limited resources, this funding is NOT GUARANTEED throughout the semester.

Childcare costs are reimbursed at an hourly rate of $2.50 per child with a maximum amount per student per semester. The grant will only pay for required time actually spent in class; hours spent in travel and studies are not covered. Funding can only be provided for children who are in a licensed daycare setting or cared for by a licensed or regulated provider. The provider's license or registration number must be provided before any checks will be issued. Checks will be issued and sent directly to the provider named on the Childcare Provider Statement; checks for daycare cannot be issued to the student. **The student is at all times responsible for the balance due to the provider.**

It is the student's responsibility to complete the application. Be advised that class schedule changes might affect eligibility to receive aid through the Perkins Grant. Any schedule changes must be reported to the Perkins Grant contact in Student Services. Failure to report changes may result in withdrawal of any and all aid from the Perkins Program. **Willfully misleading information will result in withdrawal of any and all aid from the Perkins Grant for the current semester as well as disqualification for future applications.**

Please return this application and direct all correspondence regarding the Perkins Grant to: Attn: Amber Zimmerman – Perkins Grant
Montcalm Community College
2800 College Drive
Sidney, MI 48885
Phone: 989-328-1266 Fax: 989-328-1203

Please tear this page off and keep for your own reference.

Montcalm Community College

Perkins Grant Cost Assistance Application – Spring 2018
(Please Print)

Name _____   Student ID _____

Address _____   Social Security # _____

City/State _____ Zip _____   Telephone _____

Email _____   Program of Study _____

Which of the following descriptions fit you? *(Check as many as apply)*

☐ Single Parent

☐ Single Pregnant Female

☐ Displaced Homemaker

☐ Non-Traditional Job Trainee

☐ Economically Disadvantaged

☐ None of these categories describe me.

☐ Individual with a Disability *(signature required)*

_____
Special populations counselor verification signature

☐ Limited English Proficiency *(signature required)*

_____
Special populations counselor verification signature

I have completed the following *requirements* to be considered for the Perkins Grant:

☐ I have applied for financial aid for the 2017-2018 school year.

☐ I have completed a career assessment inventory (Career Cruising, Discover, Myers-Briggs, or Strong), which is on file at MCC.

☐ I have completed assessment testing (ACCUPLACER, ACT, COMPASS, or SAT – reading, writing, AND math).

☐ I have met with an academic counselor/advisor _____and discussed my academic and career plans.
counselor name/meeting date

☐ I am enrolled at least half-time for this semester (fall & spring 6 or more credits; summer 3 or more credits).

☐ I understand that before any changes are made to my schedule I need to contact the Perkins Grant contact in Student Services to ensure the changes are covered by this program.

I wish to apply for assistance with: ☐ Transportation ☐ Childcare ☐ Both

I am currently: ☐ Not receiving any assistance with transportation or childcare from an outside agency.

☐ Receiving outside assistance with transportation through (list agency): _____

☐ Receiving outside assistance with childcare through (list agency): _____

*If this information changes during the semester, you **must** report it to the Perkins Grant contact in Student Services immediately. Failure to report changes may result in withdrawal of any and all aid from the Perkins program. Willfully misleading information will result in withdrawal of any and all aid from the Perkins Grant for the current semester as well as disqualification for future applications.*

Mileage Information

Include round-trip mileage straight to the locations. Include both class and clinical locations.

Miles	Location *(Note each location)*
	Home – MCC campus

Extra trips to campus and other locations will not be reimbursed. Mileage must be verified and approved before fuel vouchers may be processed. Questionable mileage claims may be resolved using internet resources.

Dependent Information

| Name | Age | Are you the custodial parent? | |
		Full-time	Part-time
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐

Childcare Provider Information

Name _____ License # _____

Address _____

City/State/Zip _____ Telephone _____

*Childcare funds can only be provided for children who are in a licensed daycare setting or cared for by a licensed or regulated provider; the provider's license or registration number must be provided before any checks will be issued. The grant will pay for required time actually spent in class; hours spent in travel and study, are not covered. **The student is at all times responsible for the balance due the provider.***

Employment History

Present employment status: ☐ Unemployed ☐ Employed part-time ☐ Employed full-time ☐ Never employed

If employed, how many hours per week? _____ Earnings: _____ Per _____ (hour/week)

Work History *(list most recent first; include self-employment):*

Company Name _____ From _____ To _____

Job Title _____ Hours per week _____ Wage _____

Company Name _____ From _____ To _____

Job Title _____ Hours per week _____ Wage _____

Company Name _____ From _____ To _____

Job Title _____ Hours per week _____ Wage _____

Educational Goals and History
Post-Secondary Information

Have you completed a college certificate, degree, or other technical training? ☐ Yes ☐ No

If yes, please give details _____

What are your education goals at MCC?

☐ Job skills *(credits less than a certificate)* _____

☐ Certificate *(please specify)* _____

☐ Associate degree *(please specify)* _____

☐ Other *(please explain)* _____

I certify that I have read the guidelines for the grant and that all the information supplied in this application is accurate to the best of my knowledge. I understand that failure to answer any of these questions truthfully makes me financially responsible for financial awards made on my behalf on the basis of this application.

I understand that before I make changes to my schedule I need to contact the Perkins Grant contact in Student Services to ensure the changes are covered by this program. I also understand that in accordance with federal guidelines, individuals with the greatest need will be given priority for participation in the program. Previous participation does not guarantee current or future awarding of funds.

_____   _____

Applicant's Signature   Date

It is the policy and practice of Montcalm Community College to provide equal educational and employment opportunities regardless of race, sex, pregnancy, color, religion, national origin or ancestry, age, marital status, height, weight, disability or veteran status, or genetics in all programs, activities, services, employment and advancement including admissions to, access to, treatment in, or compensation in employment as required by state and federal law. In addition, no person, on the basis of sexual orientation, gender identity, or gender expression shall be discriminated against in educational programs, activities, or admissions. Arrangements can be made to ensure that the lack of English-language skills is not a barrier to admission or participation.