



**C. Independent Student's Income Information to Be Verified**

**1. TAX RETURN FILERS—**

Check here if you are attaching a 2016 IRS Federal Tax Return Transcript.  
 Instructions to request an IRS Federal Tax Return Transcript provided at the following link -  
<http://www.irs.gov/Individuals/Get-Transcript>

Not required for all students. Please check [NETPARTNER](#) on My.Montcalm.edu to see if MCC needs a signed 2016 IRS Federal Tax Return from you.

- Check here if you are filing an amended 2016 IRS tax return.
- Check here if you used the FAFSA IRS Data Retrieval.
- Check here if you were granted a 2016 tax filing extension and will file a 2016 IRS income tax return.  
 \*Please attach an IRS Verification of Non-filing Letter dated on or after October 1, 2017 that indicates a 2016 IRS income tax return was not filed with the IRS.  
 \*Please attach a copy of a 2016 IRS Form 4868, application for automatic extension of time to file U.S. Individual Income Tax Return.

**2. NON TAX FILERS—**

Check here if you will not file and are not required to file a 2016 U.S. Federal Income Tax Return.

If you did not file and are not required to file a 2016 U.S. Federal Income Tax Return, list your employer(s) and any income received in 2016. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and ID number at the top.*

\*Tax Transcript is not required, document will be waived upon receipt of this verification worksheet\*

(NON TAX FILERS ONLY)	Employer's Name	2016 Amount Earned
	<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00(example)</i>

- Please attach 2016 W2s for Non Tax Filers.
- Please attach an IRS Verification of Non-filing Letter dated on or after October 1, 2017 that indicates a 2016 IRS income tax return was not filed with the IRS.

**D. Certification and Signature**

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
 Student's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Spouse's Signature

\_\_\_\_\_  
 Date

*Submit this worksheet to the financial aid administrator at Montcalm Community College.  
 You should make a copy of this worksheet for your records.*

**Montcalm Community College**  
**Financial Aid Office**  
**2800 College Drive**  
**Sidney, MI 48885**  
**Phone: 989-328-1205**  
**Fax: 989-328-1203**