



Montcalm Community College is seeking candidates to teach a variety of English courses and to enrich its existing adjunct faculty pool. Flexibility may be needed to teach day, evening and/or weekend classes.

## **PART-TIME INSTRUCTORS ARE NEEDED FOR:**

### **ALL ENGLISH COURSES**

#### **Qualifications:**

- Master's degree from a regionally accredited university with a minimum of 18 graduate credit hours in English
  - Three years teaching experience preferred, preferably post-secondary
  - Commitment to community college philosophy
  - Understanding of and experience with technology as a learning tool, both within and outside the classroom
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- ✓ Beginning pay rate for adjunct faculty is \$619.93 / contact hour.
  - ✓ Part-time faculty may take one class per semester tuition free (must be used in the semester in which they teach or the semester immediately following)
  - ✓ Part-time faculty will be reimbursed for commuting expenses at the current IRS rate per mile not to include the first 30 miles of each round trip.

You may review the course descriptions on our website ([www.montcalm.edu](http://www.montcalm.edu)). They are located under the tab Academics then select Course Description to filter through the specific areas.

Directions for submittal of application documents can be found on our website at [www.montcalm.edu/employment](http://www.montcalm.edu/employment) . Be sure to include a cover letter, your resume, copies of your college and university transcripts, certifications and/or current/valid licensures and three current letters of reference.

If you have questions, feel free to contact any of the people below:

Madison Morgan, Human Resources Assistant at [madison.morgan@montcalm.edu](mailto:madison.morgan@montcalm.edu)

Gary Hauck, Dean of Arts & Sciences at [Garyh@montcalm.edu](mailto:Garyh@montcalm.edu)

Rob Spohr, VP for Student & Academic Affairs at [Robs@montcalm.edu](mailto:Robs@montcalm.edu)