



Montcalm Community College

Title: <i>Exercise Science & Biology Instructor</i>	Department: <i>Academic Affairs</i>
Employee Group: <i>Faculty</i>	Employee Classification (if applicable): <i>N/A</i>
Immediate Supervisor: <i>Dean of Health & Human Services</i>	Supervises: <i>N/A</i>
Hours: <i>Base load 30 contact hours per academic year (per contract)</i>	EX/NE: <i>Exempt</i>

General Description: Teaching as a full-time faculty member split between Exercise Science and Biological Science. This individual is committed to student success, interdisciplinary collaboration, and experiential learning. The position involves teaching, curriculum development, academic advising, departmental service, collaboration with industry leaders, connecting with the community through outreach, and continued professional growth.

POSITION DUTIES/FUNCTIONS:

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1. Instructional Responsibilities
 - Teach a full-time course load in Exercise Science and Biology.
 - Deliver engaging and inclusive instruction in various formats (face-to-face, online, hybrid).
 - Design course materials, syllabi, and assessments aligned with student learning outcomes and program goals.
 - Mentor adjunct faculty.
2. Curriculum Development
 - Develop, revise, and maintain curriculum to reflect industry standards and evolving best practices.
 - Ensure courses meet accreditation and articulation requirements where applicable.
3. Student Support
 - Advise and mentor students on academic planning, career options, and program pathways.
 - Maintain regular office hours and respond to student inquiries in a timely manner.
4. Assessment and Evaluation
 - Assess student performance using diverse methods (written exams, lab reports, skill demonstration, etc.).
 - Participate in program-level and institutional assessment activities.
5. Professional Engagement
 - Stay current in the field through professional development, certifications, and continuing education.
 - Maintain relevant industry credentials as required by the institution or program.
6. Service to the College
 - Participate in department and college meetings, committees, and initiatives.

- Contribute to recruitment, retention, and outreach efforts related to Exercise Science and Health Sciences programs.
- 7. Laboratory and Equipment Oversight
 - Oversee lab safety, equipment usage, and proper maintenance of instructional materials.
 - Assist in the setup and breakdown of equipment, laboratory and demonstration sessions.
- 8. Community and Industry Engagement
 - Develop partnerships with community health organizations, fitness facilities, or clinical affiliates.
 - Participate in community health fairs, student events, and advisory board meetings.
- 9. Perform other duties and requirements as provided for in the Faculty Master Agreement.
- 10. Other duties as assigned.

Required Qualifications:

- Master's degree in Exercise Science, Kinesiology, Human Performance, or related field with at least 18 graduate credits in Biology OR
- Master's degree in biology or related field with at least 18 graduate credits in Exercise Science or Kinesiology
- Teaching experience at the college level (adjunct or full-time), including laboratory instruction and familiarity with online/hybrid instruction
- Demonstrated ability to teach a diverse student population effectively
- Excellent communication, organizational, and interpersonal skills
- Must be able to stand for extended periods and demonstrate physical movements or techniques as needed in Exercise Science labs.
- Must be able to lift and move up to 50 pounds.

Preferred Qualifications:

- Doctoral degree in Exercise Science, Biology, or a related field
- Professional certifications such as ACSM, NSCA, MASM, ACE or other equivalent nationally recognized credentials.
- Experience with instructional technology and online teaching platforms (e.g., Canvas)
- Industry or clinical experience in fitness, wellness, or health sciences
- Experience with interdisciplinary teaching or curriculum development
- Knowledge of program assessment and accreditation
- CPR/AED and First Aid Certification

BENEFITS:

Medical, Dental and Vision coverage, high deductible plan (some plans fully funded). Long-term disability, Group Term life insurance, sick leave, personal leave, and tuition free study (some limitations) for self and dependents age 25 and under.

REMUNERATION:	Commensurate with degree and experience as outlined in the Faculty Master Agreement
APPLICATION DEADLINE:	May 28, 2025 @ 4:30 PM
START DATE:	Fall Semester (Approximately August 1, 2025)
METHOD OF APPLICATION:	Online application at www.montcalm.edu/employment. Attach your cover letter, detailed resume, transcripts, and three reference letters.

It is the policy and practice of Montcalm Community College to provide equal educational and employment opportunities regardless of race, sex, pregnancy, color, religion, national origin or ancestry, age, marital status, height, weight, disability or veteran status, or genetics in all programs, activities, services, employment, and advancement including admissions to, access to, treatment in, or compensation in employment as required by state and federal law. In addition, no person, on the basis of sexual orientation, gender identity, or gender expression shall be discriminated against in educational programs, activities, or admissions. Arrangements can be made to ensure that the lack of English-language skills is not a barrier to admission or participation.