

May 13, 2025

A regular meeting of the Montcalm Community College Board of Trustees was called to order at 5:30 p.m. by Chairperson Kurt Peterson in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building in Sidney.

Trustees present: Joyce Kitchenmaster, Secretary
Robert Marston
Kurt Peterson, Chairperson
Joshua Stump, Treasurer

Trustees absent: Dr. Esther Combs
Karen Carbonelli
Carol Deuling-Ravell, Vice Chairperson

Other present: Dr. Bradley J. Barrick, MCC President
Lisa Herald, MCC Executive Assistant, President's Office
Lisa Lund, MCC Foundation Executive Director (left 6:37 p.m.)
Scott Mattson, MCC Dean for Occupational Program & Workforce Development (left 5:55 p.m.)
Francisco Ramirez, MCC Dean of Student & Enrollment Services (left 6:37 p.m.)
Shelly Strautz-Springborn, MCC Communications & Public Relations Director (left 6:37 p.m.)
Connie Stewart, MCC Senior Vice President Chief Operating Officer (left 6:37 p.m.)
Eden Stewart, MCC Student & MCC Part-Time Library Assistant (left 5:42 p.m.)
Kevin Wagenmaker, MCC Vice President for Academic Affairs (left 6:37 p.m.)

The Trustees reviewed the minutes from their 4/8/25 meeting. Mr. Peterson said the minutes will stand approved as read.

The Trustees reviewed the financial reports.

Mr. Marston suggested moving the Presidential Evaluation to the end of the agenda. There being no further changes, the meeting proceeded as outlined.

Ms. Stewart described her experiences with being an MCC student and part-time employee.

Mr. Mattson gave an overview of his background and discussed his position at MCC.

Dr. Barrick gave an MCC update including grants, MCC summer publications and athletics. Dr. Barrick also shared updates on Student Success Coach positions.

The Trustees discussed offsite July, August and September board meetings.

Upon motion duly made by Marston and supported by Kitchenmaster the following resolution was unanimously approved:

BE IT RESOLVED, That the budget for the 2024/2025 fiscal year be amended to reflect anticipated revenues of \$19,058,164 for general purpose and \$416,000 for Activities Building-Self Supporting, with related expenditures of the same amounts.

Upon motion duly made by Marston and supported by Peterson, the following resolution was unanimously approved:

BE IT RESOLVED, That the budget for the 205-2026 fiscal year authorizing expenditures of \$19,425,825 for general operation and \$421,000 for the Activities Building – Self Supporting from anticipated revenues of the same amounts.

The Trustees set a truth-in-taxation hearing on 6/10/25 at 9 a.m. in the Trebian Conference Room.

Upon motion duly made by Kitchenmaster and supported by Marston, the following resolution was unanimously approved:

BE IT RESOLVED, That the Master Agreement 2025-2028 between the Board of Trustees and MCCESPA (MCC Educational Support Personnel Association) is approved.

At 6:37 p.m., motion was made by Marston to move into executive session for the annual MCC president's evaluation, supported by Peterson. The roll-call vote was Kitchenmaster, aye; Marston, aye; Peterson, aye; and Stump, aye.

At 6:57 p.m., motion was made by Marston to move out of executive session, supported by Kitchenmaster. The roll-call vote was Kitchenmaster, aye; Marston, aye; Peterson, aye; and Stump, aye.

At 7:09 p.m., Stump moved that the meeting adjourn. Kitchenmaster supported the motion, which carried unanimously.