



# Montcalm Community College

## Carl D. Perkins Grant Cost Assistance Program – Fall 2018

The Carl D. Perkins Grant Cost Assistance Program is a *supplemental* program designed to help targeted segments of the student population who have a difficult time fully financing their studies. The program is federally funded, and the resources are limited. The Perkins Grant can provide financial support for 2 areas: transportation and/or childcare. ***The application deadline for the fall 2018 semester is August 31, 2018.*** Final awards cannot be determined until after the semester drop period ends.

Certain conditions must be met to receive aid through the Perkins Grant:

- You must have completed a career assessment inventory and the results must be on file in Student Services. The options available are Career Cruising, Discover, Myers-Briggs Type Indicator, and Strong Interest Inventory.
- You must have completed assessment testing – ACCUPLACER, ACT, COMPASS, or SAT – in reading, writing, *and* math. Scores must be on file with Student Services.
- You must have met and discussed your career goals with an academic counselor/advisor.
- You must be in an eligible program of study (see next page).
- You must be enrolled at least half-time (fall and spring 6 or more credits; summer 3 or more credits).

Aid eligibility for the Perkins Grant depends on financial need, based on the FAFSA information. If you are ineligible for financial aid, you are likely ineligible for aid through the Perkins Grant.

Additionally, you must meet one or more of the following criteria:

- **Single Parent** – An individual who is unmarried or legally separated from spouse AND has either sole or joint custody of a minor child or children.
- **Single Pregnant Female** – An individual who is unmarried or legally separated from spouse and pregnant.
- **Displaced Homemaker** – An individual who, as an adult, has worked primarily without pay to care for the home and family and has diminished marketable skills and must, because of economic necessity, seek full-time work. Or, a homemaker who, because of divorce, separation, death, or disability of spouse, must prepare for paid employment.
- **Non-Traditional Job Trainee** – Male or female who wishes to seek employment in a job area that has not traditionally been considered a job area for their gender. Program participants who are members of this population group must declare a non-traditional occupational program.
- **Economically Disadvantaged** – Individual from an economically disadvantaged family. This applies to students eligible for a Pell Grant.
- **Individual with a Disability\***
- **Limited English Proficiency\***

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\* This category must be verified by the Special Populations Counselor

The approved programs of study for the Perkins Grant are as follows:

|       |   |       |   |
|-------|---|-------|---|
| 1211  | Accounting AAS  | 12104 | Entrepreneurship Certificate  |
| 1620  | Agricultural Operations AAS   | 1640  | Fruit & Vegetable Crop Management AAS                                     |
| 1600  | Applied Horse Science AAS   | 1373  | Industrial Automation Maintenance AAS                                     |
| 1370  | Apprenticeship Training Certificate                                   | 1374  | Industrial Automation Maintenance Certificate                             |
| 1331  | Automotive Technology AAS   | 1332  | Industrial Technology AAS   |
| 1335  | Automotive Technology Certificate                                     | 1237  | Information Processing Assistant Certificate                              |
| 1471  | Aviation Maintenance AAS  | 13501 | Information Security AAS  |
| 12121 | Business Administration / Entrepreneurship AAS                        | 1660  | Landscape Management AAS  |
| 12122 | Business Administration / Management AAS                              | 1333  | Machine Tool Operation Certificate  |
| 12123 | Business Administration / Marketing AAS                               | 1414  | Medical Assistant Certificate   |
| 12128 | Business Administration Professional Track AAS (Leading to BS at FSU) | 1238  | Medical Office Administration AAS   |
| 12124 | Business Entrepreneurship AAS   | 1400  | Nursing AAS   |
| 12125 | Business Management AAS   | 1412  | Nursing AAS   |
| 12127 | Business Management Certificate                                       | 1415  | Nursing Professional Track AAS (Leading to BS at FSU)                     |
| 12126 | Business Marketing AAS  | 1239  | Office Administration AAS   |
| 1220  | Business Information Systems AAS                                      | 1615  | Pre-Animal Health Technology AS (Leading to all Vet Tech Programs at MSU) |
| 1361  | Computer Information Technology Management AAS                        | 1616  | Pre-Animal Health Technology Certificate                                  |
| 1362  | Computer Networks & Systems AAS                                       | 1369B | Pre Apprentice Machinist Certificate                                      |
| 1357  | Computer Support Technology AAS                                       | 1369D | Pre Apprentice Maintenance Mechanic Certificate                           |
| 1356  | Computer Support Certificate  | 1369C | Pre Apprentice Tool & Die Maker/Designer Certificate                      |
| 1363  | Computer Technology Certificate                                       | 110N  | Pre Nursing Certificate   |
| 1266  | Cosmetology Management AAS  | 1618  | Preveterinary Certificate   |
| 1261  | Cosmetology Certificate   | 1372  | Skilled Trades AAS  |
| 1255  | Criminal Justice AAS  | 1342  | Skilled Trades – Industrial Automation Maint. Certificate                 |
| 1244  | Criminal Justice / Corrections AAS                                    | 1343  | Skilled Trades – Machinist Certificate                                    |
| 1247  | Criminal Justice / Corrections Certificate                            | 1344  | Skilled Trades – Maintenance Mechanic Certificate                         |
| 1248  | Criminal Justice / General AAS  | 1345  | Skilled Trades – Tool & Die Maker / Designer Certificate                  |
| 1550  | Digital Arts AAS  | 1321  | Technical Drafting Certificate  |
| 1560  | Digital Arts Certificate  | 1322  | Technical Drafting & Design AAS   |
| 1250  | Early Childhood Education AAS   | 1480  | Truck Driver Entrepreneur Certificate                                     |
| 1251  | Early Childhood Development Certificate                               | 1570  | Web Developer & Programming AAS   |
| 1511  | Education Paraprofessional AAS  | 1571  | Web Developer & Programming Certificate                                   |
| 1352  | Electronics Technology AAS  | 1336  | Welding AAS   |
| 1351  | Electronics Technology Certificate                                    | 1334  | Welding Technology Certificate  |
| 1323  | Engineering Technology AAS  |       |   |

**NOTE: Only classes that are a part of the approved program of study in which you are enrolled are eligible for funding through the Perkins Grant. Online courses are not eligible for transportation or childcare reimbursement.**

Transportation costs are reimbursed at the rate of \$0.40 per mile from home to class location. Extra trips to campus and other locations will not be reimbursed. Reimbursement, in the form of a fuel voucher, will be awarded dating back to the start of the semester with proper documentation. **Instructors must write in hours and sign Attendance Verification forms.** Students must submit the signed Attendance Verification Form to Student Services by specified deadlines so that mileage may be determined and approved for awarding of fuel vouchers. Due to limited resources, this funding is NOT GUARANTEED throughout the semester.

Childcare costs are reimbursed at an hourly rate of \$2.50 per child with a maximum amount per student per semester. The grant will only pay for required time actually spent in class; hours spent in travel and studies are not covered. Funding can only be provided for children who are in a licensed daycare setting or cared for by a licensed or regulated provider. The provider's license or registration number must be provided before any checks will be issued. Checks will be issued and sent directly to the provider named on the Childcare Provider Statement; checks for daycare cannot be issued to the student. **The student is always responsible for the balance due to the provider.**

It is the student's responsibility to complete the application. Be advised that class schedule changes might affect eligibility to receive aid through the Perkins Grant. Any schedule changes must be reported to the Perkins Grant contact in Student Services. Failure to report changes may result in withdrawal of all aid from the Perkins Program. **Willfully misleading information will result in withdrawal of all aid from the Perkins Grant for the current semester as well as disqualification for future applications.**

Please return this application and direct all correspondence regarding the Perkins Grant to: Attn: Amber Zimmerman – Perkins Grant  
Montcalm Community College  
2800 College Drive  
Sidney, MI 48885  
Phone: 989-328-1266 Fax: 989-328-1203  
amberleah@montcalm.edu

**Please tear this page off and keep for your own reference.**



# Montcalm Community College

|                         |       |
|-------------------------|-------|
| <i>Office Use Only:</i> |       |
| Date:                   | _____ |
| Initials:               | _____ |

## Perkins Grant Cost Assistance Application – Fall 2018

*(Please Print)*

|                            |                         |
|----------------------------|-------------------------|
| Name _____                 | Student ID _____        |
| Address _____              | Social Security # _____ |
| City/State _____ Zip _____ | Telephone _____         |
| Email _____                | Program of Study _____  |

Which of the following descriptions fit you? *(Check as many as apply)*

- |  |   |
|--|---|
| <input type="checkbox"/> Single Parent<br><input type="checkbox"/> Single Pregnant Female<br><input type="checkbox"/> Displaced Homemaker<br><input type="checkbox"/> Non-Traditional Job Trainee<br><input type="checkbox"/> Economically Disadvantaged<br><input type="checkbox"/> None of these categories describe me. | <input type="checkbox"/> Individual with a Disability <i>(signature required)</i><br><hr style="border: 0; border-top: 1px solid black;"/> <div style="text-align: center; font-size: small;">Special populations counselor verification signature</div><br><input type="checkbox"/> Limited English Proficiency <i>(signature required)</i><br><hr style="border: 0; border-top: 1px solid black;"/> <div style="text-align: center; font-size: small;">Special populations counselor verification signature</div> |
|--|---|

I have completed the following **requirements** to be considered for the Perkins Grant:

- I have applied for financial aid for the 2018-2019 school year.
- I have completed a career assessment inventory (Career Cruising, Discover, Myers-Briggs, or Strong), which is on file at MCC.
- I have completed assessment testing (ACCUPLACER, ACT, COMPASS, or SAT – reading, writing, AND math).
- I have met with an academic counselor/advisor \_\_\_\_\_ and discussed my academic and career plans.  

counselor name/meeting date
- I am enrolled at least half-time for this semester (fall & spring 6 or more credits; summer 3 or more credits).
- I understand that before any changes are made to my schedule I need to contact the Perkins Grant contact in Student Services to ensure the changes are covered by this program.

I wish to apply for assistance with:  Transportation  Childcare  Both

I am currently:  Not receiving any assistance with transportation or childcare from an outside agency.  
 Receiving outside assistance with transportation through (list agency): \_\_\_\_\_  
 Receiving outside assistance with childcare through (list agency): \_\_\_\_\_

*If this information changes during the semester, you **must** report it to the Perkins Grant contact in Student Services immediately. Failure to report changes may result in withdrawal of all aid from the Perkins program. Willfully misleading information will result in withdrawal of all aid from the Perkins Grant for the current semester as well as disqualification for future applications.*

### Mileage Information

Include round-trip mileage straight to the locations. Include both class and clinical locations.

| Miles | Location (Note each location) |
|-------|-------------------------------|
|       | Home – MCC campus             |
|       |                               |
|       |                               |
|       |                               |

*Extra trips to campus and other locations will not be reimbursed. Mileage must be verified and approved before fuel vouchers may be processed. Questionable mileage claims may be resolved using internet resources.*

### Dependent Information

| Name | Age | Are you the custodial parent? |                          |
|------|-----|-------------------------------|--------------------------|
|      |     | Full-time                     | Part-time                |
|      |     | <input type="checkbox"/>      | <input type="checkbox"/> |
|      |     | <input type="checkbox"/>      | <input type="checkbox"/> |
|      |     | <input type="checkbox"/>      | <input type="checkbox"/> |
|      |     | <input type="checkbox"/>      | <input type="checkbox"/> |
|      |     | <input type="checkbox"/>      | <input type="checkbox"/> |

### Childcare Provider Information

Name \_\_\_\_\_ License # \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_ Telephone \_\_\_\_\_

*Childcare funds can only be provided for children who are in a licensed daycare setting or cared for by a licensed or regulated provider; the provider's license or registration number must be provided before any checks will be issued. The grant will pay for required time spent in class; hours spent in travel and study, are not covered. **The student is always responsible for the balance due the provider.***

## Employment History

Present employment status:     Unemployed     Employed part-time     Employed full-time     Never employed  
If employed, how many hours per week? \_\_\_\_\_ Earnings: \_\_\_\_\_ Per \_\_\_\_\_ (hour/week)

Work History (*list most recent first; include self-employment*):

|                    |                      |            |
|--------------------|----------------------|------------|
| Company Name _____ | From _____           | To _____   |
| Job Title _____    | Hours per week _____ | Wage _____ |
| Company Name _____ | From _____           | To _____   |
| Job Title _____    | Hours per week _____ | Wage _____ |
| Company Name _____ | From _____           | To _____   |
| Job Title _____    | Hours per week _____ | Wage _____ |

## Educational Goals and History Post-Secondary Information

Have you completed a college certificate, degree, or other technical training?     Yes     No  
If yes, please give details \_\_\_\_\_

What are your education goals at MCC?

- Job skills (*credits less than a certificate*) \_\_\_\_\_
- Certificate (*please specify*) \_\_\_\_\_
- Associate degree (*please specify*) \_\_\_\_\_
- Other (*please explain*) \_\_\_\_\_

**I certify that I have read the guidelines for the grant and that all the information supplied in this application is accurate to the best of my knowledge. I understand that failure to answer any of these questions truthfully makes me financially responsible for financial awards made on my behalf based on this application.**

**I understand that before I make changes to my schedule I need to contact the Perkins Grant contact in Student Services to ensure the changes are covered by this program. I also understand that in accordance with federal guidelines, individuals with the greatest need will be given priority for participation in the program. Previous participation does not guarantee current or future awarding of funds.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

*It is the policy and practice of Montcalm Community College to provide equal educational and employment opportunities regardless of race, sex, pregnancy, color, religion, national origin or ancestry, age, marital status, height, weight, disability or veteran status, or genetics in all programs, activities, services, employment and advancement including admissions to, access to, treatment in, or compensation in employment as required by state and federal law. In addition, no person, based on sexual orientation, gender identity, or gender expression shall be discriminated against in educational programs, activities, or admissions. Arrangements can be made to ensure that the lack of English-language skills is not a barrier to admission or participation.*