



Montcalm Community College is seeking candidates to teach a variety of Biology courses and to enrich its existing adjunct faculty pool. Flexibility may be needed to teach day, evening and/or weekend classes.

## **PART-TIME INSTRUCTORS ARE ENCOURAGED TO APPLY FOR: ALL BIOLOGY COURSES**

### **Qualifications:**

- Master's degree from a regionally accredited university with a minimum of 18 graduate credit hours in Biology
  - Previous teaching experience preferred but not required
  - Commitment to community college philosophy
  - Understanding of and experience with technology as a learning tool, both within and outside the classroom
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- ✓ Beginning pay rate for adjunct faculty is \$632.95 / contact hour.
  - ✓ Part-time faculty may take one class per semester tuition free (must be used in the semester in which they teach or the semester immediately following)
  - ✓ Part-time faculty will be reimbursed for commuting expenses at the current IRS rate per mile not to include the first 30 miles of each round trip.

You may review the course descriptions on our website ([www.montcalm.edu](http://www.montcalm.edu)). They are located under the tab Academics then select Course Description to filter through the specific areas.

Directions for submittal of application documents can be found on our website at [www.montcalm.edu/employment](http://www.montcalm.edu/employment) . Be sure to include a cover letter, your resume, copies of your college and university transcripts, certifications and/or current/valid licensures and three current letters of reference.

If you have questions, feel free to contact:

Madison Morgan, Human Resources Assistant at [madison.morgan@montcalm.edu](mailto:madison.morgan@montcalm.edu)

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*It is the policy and practice of Montcalm Community College to provide equal educational and employment opportunities regardless of race, sex, pregnancy, color, religion, national origin or ancestry, age, marital status, height, weight, disability or veteran status, or genetics in all programs, activities, services, employment and advancement including admissions to, access to, treatment in, or compensation in employment as required by state and federal law. In addition, no person, on the basis of sexual orientation, gender identity, or gender expression shall be discriminated against in educational programs, activities, or admissions. Arrangements can be made to ensure that the lack of English-language skills is not a barrier to admission or participation.*