

MCC Coronavirus employee update for Thursday, March 19, 2020

Hello.

The health and safety of Montcalm Community College's students, staff, visitors and those they come in contact with, as well as upholding our standards for academic quality, continue to be our top priority as we continue to work through continuing to deliver coursework during the Coronavirus (COVID-19) pandemic.

After serious consideration, we have decided to close the college's buildings effective at 4:30 p.m. on Thursday, March 19. We expect to reopen on Monday, April 6, but we will be reassessing this on April 1 and will provide necessary updates.

This difficult decision is based on the current state of the virus, its anticipated progression and the risk that would be taken by our students, employees and their families if we continue to gather on either of our campuses.

We will continue to deliver course instruction online. Students should continue to look for course updates from their instructors in Canvas. In addition, the college will continue to deliver support services through online methods to the extent possible. Updates will continue to be posted on our website at www.montcalm.edu/coronavirus.

Administrative employees will continue to work from home. Some support staff will minimally work with preapproval from their supervisor. Please consult with your supervisor for decisions specific to your department and your position, including information about working from home and compensation while MCC is closed.

Our custodial/maintenance staff will complete sanitation of all areas as quickly as possible, which will help prepare our facilities for the date of our return on campus. Again, we anticipate reopening April 6, but we will reassess this on April 1. The only employees that will be permitted back on campus will be those directly required to come in and this must be preapproved by their supervisor. Please do not come to campus unless it has been preapproved by your supervisor. Our intent is to give the campus some time to eliminate the virus on its own if it happens to be on campus.

We are continuing to gather input from health and legislative experts as we navigate this uncharted territory. We are continuing to try to make the best decisions possible to ensure the health and safety of our employees, students and their families.

Please contact me if you have any concerns at stacy.young@montcalm.edu or on my cell at 574-596-2781.

Stacy