

## What are MCC's hours?

MCC's hours vary by location and are available on MCC's website at [montcalm.edu/hours](http://montcalm.edu/hours).

## Where do I go to get a student ID?

In the Student Services department in the upper level of the Donald C. Burns Administration/Library Building or in the Library in the lower level of the building on MCC's Sidney campus. In the Stanley and Blanche Ash Technology and Learning Center (Ash TLC) on the Greenville campus. You must bring a photo ID and a copy of your MCC class schedule. Students who already have photo IDs and are currently enrolled in credit classes do not have to renew their IDs.

## Why should I get a student ID?

An MCC student ID allows you to enter most MCC events for free or a reduced fee. They may also use the college's pool, gym and fitness center for free. Due to COVID-19, MCC's Recreation and Fitness Center is open on a limited basis for students and staff, and events have been moved to an online format.

## Do I need a library card to use MCC's Library?

A library card is required to check out materials. Students must have a valid MCC Student ID to obtain a library card. Material must be checked out on a valid MCC Library card. Material circulates for 3 weeks and may be renewed for an additional three weeks. The fine for overdue items is 10 cents per item per day.

## Can I print documents at the college?

Yes. Students must pay to print at MCC. Each one-sided or two-sided black and white page costs 5 cents. Color copies are 10 cents each for one-sided and 15 cents each for two-sided. Students may add money to their account to cover printing costs in the Student Services department or in the library, both located in the Donald C. Burns Library/Administration Building, in the CIS lab, located in room D314 in the Beatrice E. Doser building, or at the Stanley and Blanche Ash Technology and Learning Center in Greenville.

## Is food available on campus?

MCC's Woodside Café, in the Activities Building on the college's Sidney campus, offers the Canteen Market, featuring sandwiches, salads, wraps, a variety of snacks, soft drinks, milk and more. It is self-serve and payment is by debit or credit card only.

## How do I contact my instructors?

Your instructor's contact information should be available in your class syllabus. A faculty and staff directory is available on MCC's website at [montcalm.edu/directory](http://montcalm.edu/directory). It includes e-mail and telephone contact information.

## Where is a particular building?

Campus maps are also available online at [montcalm.edu/maps](http://montcalm.edu/maps).

## Where is the library?

MCC's Library is located in the lower level of the Donald C. Burns Administration and Library Building on the college's Sidney campus. To enter the library, go to the east entrance of the Donald C. Burns Administration/Library Building and take the stairs to the lower level.

## How do I know if my class is cancelled?

Closings and cancellations are posted on MCC's website under the "About" header on the Home page. The direct link is [montcalm.edu/closings-and-cancellations](http://montcalm.edu/closings-and-cancellations). Students are encouraged to sign up for Omnilert alerts, which are used to alert students and staff when the college is closed due to inclement weather, power outage or other reasons. A link to register for Omnilert also is listed on the closings and cancellations web page at [montcalm.edu/closings-and-cancellations](http://montcalm.edu/closings-and-cancellations).

## Does the college ever close because of bad weather?

### If so, how do I find out?

Closings and cancellations are posted on MCC's website under the "About" header on the Home page. The direct link is [montcalm.edu/closings-and-cancellations](http://montcalm.edu/closings-and-cancellations). Students are encouraged to sign up for Omnilert alerts, which are used to alert students and staff when the college is closed due to inclement weather, power outage or other reasons. A link to register for Omnilert also is listed on the closings and cancellations web page at [montcalm.edu/closings-and-cancellations](http://montcalm.edu/closings-and-cancellations).

## What activities are available at the college?

Visit [montcalm.edu/student-clubs](http://montcalm.edu/student-clubs) for a complete list of student clubs. Check out all of MCC's Campus Life offerings – from the pool, gym and fitness center to the bookstore – at [montcalm.edu/campus-life](http://montcalm.edu/campus-life).

## Are parking permits required?

Convenient student parking is free and plentiful. Parking permits are not required.

## Where do I get help if I'm having difficulty with a class?

MCC's Student Success Center, located in room D318 in the Beatrice E. Doser Building in Sidney, has tutors available for most classes at no cost to students. You should also talk with your instructor for advice. Most instructors have office hours when they are available to meet with students.

### **Can I still drop my class(es)**

MCC's drop period for fall 2021 semester ends Aug. 27 at midnight. If you drop during the drop period, a 100% refund of tuition will be mailed to you. After the drop period no refund is given. Note: early/ late start classes have a different drop/add schedule.

### **What do I do if I have more questions?**

Many questions can be answered by consulting MCC website at [montcalm.edu](http://montcalm.edu) or the MCC catalog at [montcalm.edu/catalog](http://montcalm.edu/catalog). You are always invited to contact the Student Services Department, too. Live chat is available on our website at [montcalm.edu](http://montcalm.edu), call (989) 328-1277 or email [studentservices@montcalm.edu](mailto:studentservices@montcalm.edu). We want to answer your questions so please ask!

### **What do I do if I need to report an emergency on campus?**

Red courtesy phones are located in each of the buildings on campus. From these phones you can call any campus extension or 911 for emergencies.

### **What do I need to know about coronavirus (COVID-19)?**

Visit [montcalm.edu/coronavirus](http://montcalm.edu/coronavirus) for the most up-to-date MCC guidelines regarding coronavirus (COVID-19).