

SERVICE DESK WORK STUDY POSITION

APPLICATIONS TAKEN FROM NOW

Until Filled

Fill out the electronic application online and attach your current school schedule. If you have any questions please contact Madison Morgan-Crater, Human Resources Assistant, at madison.morgan@montcalm.edu. Please make sure you list what **position(s)** you are applying for on your application.

Service Desk Work Study

Service Desk Work Study will assist student and staff with IT needs. The successful candidate should be comfortable with computers and technology, dependable, detail oriented, a self-starter, possess good communication skills, and have a clear understanding of confidentiality.

Up to 25 hours a week is available at \$10.62 / hour.

****Work-Study students must have a completed a 2021-22 financial aid file and be eligible for funding.**

Federal College Work Study (CWS): This program offers work, on or off campus, to students with financial need to help meet their educational expenses. Jobs are arranged after considering the amount of the award and the student's class schedule. Students are paid bi-weekly.