



Montcalm Community College

Title: Nursing Student Mentor	Department: Health & Human Services
Employee Group: Contracted Support Staff	Immediate Supervisor: Dean of Health and Human Services
Hours: Up to 20 hours per week.	

General Description: The main responsibility of the nursing student mentor is to be a resource to students in the practice lab. Mentors answer student questions and direct them to resources and allow for access to the staff when questions arise that need additional resources. Mentors observe students in the practice lab to ensure that the “practice” is done correctly using the appropriate techniques and observing etiquette of a professional health care environment.

Position Duties:

1. A resource providing support to students in the practice/open lab.
2. Answer student questions, direct them to resources and allow for access to the staff when questions arise that need additional resources.
3. Observe students in the practice lab to ensure that the “practice” is done correctly using the appropriate techniques and observing etiquette of a professional health care environment.
4. Provide feedback to the lab educators regarding student concerns or areas of weakness (This information is then shared with or presented to lead faculty on record for that specific course).
5. Meet student requests as needed for checking in/out lab items and ensuring that the student equipment sign out book has been signed/reviewed and simulation educators have been made aware of unreturned equipment.
6. Ensure that all daily to do lists are communicated well with other lab mentors through the student mentor communication log at the end of each shift.
7. Keep the lab clean and organized.
8. As needed, do laundry and lab linens.
9. May be asked to serve as standardized patients for simulations.
10. Assist in setup and take down of simulations.
11. Maintain a positive work environment.
12. Other duties as assigned.

Qualifications:

1. Enrolled in MCC as a degree-seeking student.
2. Must be registered for a minimum of 6 credit hours (Fall & Spring) and maintain a good academic standing.
3. Currently 3rd or 4th semester nursing student at MCC or recently graduated from the nursing program.
4. Committed to quality and integrity.
5. Dedicated to maintaining a learning community for MCC students.
6. Demonstrated ability to work as part of a team operation.
7. Demonstrated accuracy and attention to detail.

REMUNERATION:	\$13.12 per hour \$14.12 per hour with an earned associate degree
APPLICATION DEADLINE:	Until filled
START DATE:	Fall 2024 Semester
METHOD OF APPLICATION:	Online application at www.montcalm.edu/employment . Attach your cover letter, detailed resume, transcripts, and three reference letters.

It is the policy and practice of Montcalm Community College to provide equal educational and employment opportunities regardless of race, sex, pregnancy, color, religion, national origin or ancestry, age, marital status, height, weight, disability or veteran status, sexual orientation, gender identity or gender expression, genetics, or membership in any other protected class. This policy applies to all programs, activities, services, employment, and advancement including admissions to, access to, treatment in, or compensation in employment as required by state and federal law. In addition, no person, on the basis of any protected classification shall be discriminated against in educational programs, activities, or admissions. Arrangements can be made to ensure that the lack of English-language skills is not a barrier to admission or participation.