

November 12, 2024

A regular meeting of the Montcalm Community College Board of Trustees was called to order at 3:30 p.m. by Chairperson Karen Carbonelli in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building in Sidney.

Trustees present: Karen Carbonelli, Chairperson
 Dr. Esther Combs
 Carol Deuling-Ravell, Vice Chairperson
 Joyce Kitchenmaster, Secretary
 Robert Marston
 Kurt Peterson, Treasurer (arrived 3:31 p.m.)
 Joshua Stump (left 4:59 p.m.)

Trustees absent:

Others present: Dr. Bradley Barrick, MCC President
 Larry Carbonelli
 Kristen Diehl, MCC CIS Lab Coordinator (left 4:51 p.m.)
 Eric Doezema, Rehmann, via Microsoft Teams (left 3:51 p.m.)
 Vladimir Edelman, MCC Director of Institutional Research (left 6:47 p.m.)
 Lisa Herald, MCC Executive Assistant, President's Office
 Lisa Lund, MCCF Executive Director
 Francisco Ramirez, MCC Dean of Student & Enrollment Services
 Greta Skogseth, MCC Language Arts/Humanities Instructor (left 4:59 p.m.)
 Cory Smith, *The Daily News* Reporter (arrived 3:33 p.m.)
 Connie Stewart, MCC Senior Vice President Chief Operating Officer
 Shelly Strautz-Springborn, MCC Communications & Public Relations Director
 Kevin Wagenmaker, MCC Interim Vice President for Academic Affairs

The Trustees reviewed the minutes from their 10/8/24 meeting.

The Trustees reviewed financial reports.

Mr. Doezema gave an MCC audit report. He reviewed data from the Single Audit Act Compliance report for year ended 6/30/24 and the Financial Statements and Supplementary Information report for years ended 6/30/24 and 2023.

Upon motion duly made by Deuling-Ravell and supported by Marston, the following resolution was unanimously approved:

BE IT RESOLVED, That Montcalm Community College contracts with PFM Financial Advisors LLC to provide independent financial advice to the college now and in the foreseeable future. **The motion carried 7-0.**

Upon motion duly made by Peterson and supported by Deuling-Ravell, the following resolution was unanimously approved:

BE IT RESOLVED, That Montcalm Community College contracts with Construction Simplified to provide construction management services to build the residence hall on the Sidney campus, with a total bid estimation price of \$402,949. **The motion carried 7-0.**

The Trustees discussed and rescheduled the 1/17/25 Association of Community College Trustee complimentary retreat to 1/24/25.

The Trustees discussed the recent Association of Community College Trustee 2024 Leadership Congress.

The Trustees reviewed and discussed their Board self-evaluation.

The Trustees reviewed their Board community affiliations.

The Trustees reviewed their 2023-24 travel expenses.

The Trustees reviewed the 2024 college membership report.

Mr. Wagenmaker reviewed the summer 2024 MCC faculty fellowship reports.

Mr. Ramirez gave an MCC enrollment report.

Mr. Edelman presented an MCC Key Performance Indicators report and a facilities assessment update.

Ms. Stewart gave an MCC five-year financial forecast report.

Dr. Barrick outlined his 2024-25 presidential goals.

The Trustees reviewed coming dates.

At 7:07 p.m., Kitchenmaster moved that the meeting adjourn. Combs supported the motion, which carried unanimously.

Respectfully submitted:

Chairperson

Secretary