

April 8, 2025

A regular meeting of the Montcalm Community College Board of Trustees was called to order at 3:34 p.m. by Chairperson Kurt Peterson in the Trebian Conference Room in the Donald C. Burns Administration/Library Building in Sidney.

Trustees present: Carol Deuling-Ravell, Vice Chairperson  
Joyce Kitchenmaster, Secretary  
Robert Marston  
Kurt Peterson, Chairperson  
Joshua Stump, Treasurer

Trustees absent: Karen Carbonelli  
Esther Combs

Other present: Dr. Bradley J Barrick, MCC President  
Lisa Herald, MCC Executive Assistant, President's Office  
Cory Smith, *The Daily News* Reporter (arrived 3:35 p.m., left 5:37 p.m.)  
Connie Stewart, MCC Senior Vice President Chief Operating Officer  
Shelly Strautz-Springborn, MCC Communications & Public Relations Director

The Trustees reviewed minutes from their 3/11/25 meeting.

The Trustees reviewed financial reports.

Mr. Marston added off-site board meetings discussion to the agenda.

Dr. Barrick gave updates on the recent HLC conference, nursing accreditation, and the recent eightWest segment. He also said we established a grant committee and that he was recently appointed to the MCCA Legislative Committee. Dr. Barrick also gave a Food Source update.

The Trustees discussed off-site meetings for the remainder of the year. They would like to hold their July meeting in Carson City, their August meeting in Belding and their September meeting in Howard City.

Ms. Stewart gave a student housing update.

Upon motion duly made by Marston and supported by Deuling-Ravell, the following resolution was unanimously approved:

**BE IT RESOLVED**, That the 2025-2028 master agreement between the Board of Trustees and the Administrative Council of Montcalm Community College is approved.

Upon motion duly made by Stump and supported by Deuling-Ravell, the following resolution was unanimously approved:

**BE IT RESOLVED**, That Stacy Young is hereby removed as a signatory on the College's lock box at Sidney State Bank and that Dr. Bradley J. Barrick be added as a signatory.

Upon motion duly made by Stump and supported by Kitchenmaster, the following resolution was unanimously approved:

**BE IT RESOLVED**, That the contract for website development be approved by the Board of Trustees, to Marcel Digital, in a contracted amount not to exceed \$115,320.

Upon motion duly made by Marston and supported by Deuling-Ravell, the following resolution was unanimously approved:

**BE IT RESOLVED,** That MCC Economics Instructor Elizabeth Klooster is the 2025 recipient of the Montcalm Community College Leslie K. Morford Faculty Recognition Award

Upon motion duly made by Kitchenmaster and supported by Marston, the following resolution was unanimously approved:

**BE IT RESOLVED,** That MCC CIS Lab Supervisor Lori Cook is the 2025 recipient of the Montcalm Community College Outstanding Adjunct Faculty Award.

Upon motion duly made by Marston and supported by Deuling-Ravell, the following resolution was unanimously approved:

**BE IT RESOLVED,** That Montcalm Community College's in-district tuition at \$123 per contact hour, out-of-district tuition at \$236 per contact hour, out-of-state tuition at \$386 per contact hour, in-district nursing tuition at \$158 per contact hour, out-of-district nursing tuition at \$271 per contact hour, out-of-state nursing tuition at \$421 per contact hour and MCC's College Services Fee at \$18 per contact hour and MCC's Technology Fee at \$25 per contact hour effective with the fall 2025 semester.

The Trustees reviewed the 2025-26 tentative budget highlights.

Upon motion duly made by Marston and supported by Stump, the following resolution was unanimously approved:

**BE IT RESOLVED,** That revenues for the 2025-26 fiscal year are estimated at 2.6464 mils from property taxes and \$4,198,100 from state appropriations.

Upon motion duly made by Marston and supported by Kitchenmaster, the following resolution was unanimously approved:

**BE IT RESOLVED,** That Thrun Law Firm is appointed Montcalm Community College's counsel for community college law and legislative issues; Varnum, Riddering, Schmidt & Howlett is appointed Montcalm Community College's counsel for labor law; and Blanchard Law is appointed Montcalm Community College's general counsel for the 2025-26 fiscal year.

Upon motion duly made by Kitchenmaster and supported by Deuling-Ravell, the following resolution was unanimously approved:

**BE IT RESOLVED,** That the firm Rehmann Robson is appointed for years ending June 30, 2025-2029 inclusive for audit services.

The Trustees received an MCC Key Performance Indicator Report from Dr. Barrick.

The Trustees received a financial forecast from Ms. Stewart.

At 5:57 p.m., Marston moved that the meeting adjourn. Stump supported the motion, which carried unanimously.