



## Montcalm Community College

Title: <b>Groundskeeper</b>	Department: <b>Facilities</b>
Employee Group: <b>Support Staff</b>	Employee Classification (if applicable): <b>Maintenance</b>
Immediate Supervisor: <b>Director of Operations</b>	Supervises: <b>N/A</b>
Hours: <b>40</b>	EX/NE: <b>Non-Exempt</b>

**General Description:** The Groundskeeper is responsible for overseeing all aspects of landscape development, construction, and maintenance across campus grounds. This role ensures the upkeep and enhancement of the College's outdoor spaces by managing landscaping projects and maintaining grounds equipment. The Groundskeeper will collaborate closely with the Maintenance and Grounds Assistant to implement the campus-wide landscaping vision.

**Position Duties/Functions:**

1. Lead and execute landscaping development and maintenance projects.
2. Operate and maintain landscape and groundskeeping equipment.
3. Perform seasonal tasks including mulching, fertilization, snow/ice removal, leaf removal, and patio upkeep.
4. Assist in the planning and execution of landscape construction and improvement initiatives
5. Ensure the campus grounds are safe, clean, and visually appealing year-round
6. Support additional grounds related duties as assigned to maintain MCC's exterior environment.
7. Raise and Lower flags as needed.
8. Apply herbicide or pesticide as needed to maintain visually appealing landscape.
9. Other duties as assigned.

**Qualifications:**

1. Ability to operate tractors and lawn care equipment including mowers, weed whip, blowers and other related equipment.
2. Current license or ability to obtain a license in fertilizer application.
3. Ability to participate in a collaborative, team-oriented environment.
4. Ability to work outside year-round.
5. Four (4) years of experience in landscaping.
6. Sound decision making skills.
7. Proven excellence in communication skills.
8. High School education required, associate degree preferred.
9. Commitment and understanding of community college philosophy.

**Benefits:**

Medical, Dental and Vision coverage, high-deductible health plan (some plans fully funded). Long-term disability, Group Term life insurance, vacation, and sick leave. Tuition free study (some limitations) for self and dependents age 25 and under.

<b>REMUNERATION:</b>	<b>\$23.86/hour</b>
<b>APPLICATION DEADLINE:</b>	<b>August 17, 2025</b>
<b>START DATE:</b>	<b>Approximately Mid-September</b>
<b>METHOD OF APPLICATION:</b>	<b>Online application at <a href="http://www.montcalm.edu/employment">www.montcalm.edu/employment</a>. Attach your cover letter, detailed resume, transcripts, and three reference letters.</b>

*It is the policy and practice of Montcalm Community College to provide equal educational and employment opportunities regardless of race, sex, pregnancy, color, religion, national origin or ancestry, age, marital status, height, weight, disability or veteran status, or genetics in all programs, activities, services, employment, and advancement including admissions to, access to, treatment in, or compensation in employment as required by state and federal law. In addition, no person, on the basis of sexual orientation, gender identity, or gender expression shall be discriminated against in educational programs, activities, or admissions. Arrangements can be made to ensure that the lack of English-language skills is not a barrier to admission or participation.*